

Upload Your Website, Documentary or Podcast Project

Required - Judges will preview these projects before the contest.

Project Details Page

Students submitting projects in one of these categories **MUST** upload their final project by **Thursday, February 27, 2025**.

1. Prepare a PDF of your written materials. It must be ONE PDF that includes:

- Title Page
- Process Paper
- Annotated Bibliography

Use the free software ilovepdf.com or smallpdf.com to merge your pdfs into one PDF Document.

2. Access your Project Details page from your account.

3. **Documentary & Podcasts** Save your project on your cloud-based storage (Google, YouTube, etc) & submit your shareable link here.

- Share settings must be set to "Viewable by anyone with the link"
- Be sure your link includes https://
- Have someone test your link to make sure it is accessible.

3. **Website** – Enter your NHDWebCentral URL for your project.

- Ex: <https://12345678.NHDWebcentral.org>

4. Upload your written materials pdf that includes:

- Title Page
- Process Paper
- Annotated Bibliography

5. Click the "Submit" button to save.

- You will not get a confirmation.
- **To verify** – go back to your Project Details page and if you have a title under the "Uploaded File Name:", and a link in the "Project Link" field, then we have your project stored in the database.

The screenshot shows the submission interface for a project. It includes sections for 'Project Link Instructions', 'Interview Time Request Instructions', and 'Upload Instructions'. A 'Project Link' text box is at the top. Below it is the 'Interview Time Request' section with a checkbox for requesting an interview. The 'Upload Instructions' section features a file upload area with a 'Drop files here or browse files' prompt. Below the upload area, the 'Uploaded File Name' is displayed as 'Copy of Kaylin Irish - IRR- Outline and Final-3.pdf'. At the bottom right, a 'Submit' button is circled in red. Three black arrows point from the instructions to the corresponding form fields: one to the Project Link box, one to the file upload area, and one to the Submit button.

Special Awards

Special awards are typically monetary awards provided by organizations and friends of Sac NHD. Selections are topical (ie. best project incorporating women in history, medical, or local history) and winners are selected by donors.

- Applying for SA prizes is optional.
- SA's are awarded to selected projects in addition to overall entry ranking at Sacramento History Day.
- SA's do not determine if you advance to the state contest.
- You may nominate your entry for TWO special award categories.
- SA judging takes place virtually before contest judging at History Day.
- You must submit a copy of your project by the deadline to be considered for a SA.

Special Awards – Website, Documentary or Podcast

You have already uploaded the link to your project and your written materials PDF as required for contest judging. To be considered for a special award, please submit this short form: <https://form.jotform.com/250479073943060>

Special Awards – Exhibit or Poster

Optional - Due by Thursday, February 27, 2025

You may submit a draft for SA judging and continue working on your poster or exhibit. Final exhibits & posters are due at the contest - March 15th.

STEP 1

Take photos of your Exhibit or Poster and save them as PDFs.

you can do the following:

1. Take photos and save them on your computer.
2. Open word or google doc and place the photos in a document.
3. Print or download as a PDF.

STEP 2

Save your written materials & photos as one PDF.

1. Print or export your Title Page, ProcessPaper, and Annotated Bibliography as PDFs.
2. Create ONE combined PDF of in the order below.
 1. Title Page
 2. Process Paper
 3. Annotated Bibliography
 4. Photos

How to Combine Your PDF's

You can use the free software ilovepdf.com or smallpdf.com to merge your PDFs into one PDF document.

STEP 3

Save & name your combined PDF

STEP 4

Upload your PDF by dropping the file in your Project Details, Materials Upload box - click submit.

STEP 5

Complete this short form: <https://form.jotform.com/250479073943060>

Confirming Your Upload

- You will not get a confirmation email or landing page.
- **To verify** – go back to your project details page and if you have a title under the “Uploaded File Name:”, then we have your project PDF stored in the database.

Upload Instructions:

- If you want to replace what you previously submitted, upload a new file.
- Drag your PDF into the box or use the 'browse files' link to add a PDF.

Upload **Written Materials or Historical Paper**

Drop files here or [browse files](#)

You can only have one pdf uploaded at a time. If you upload another pdf and click “Submit” it replaces the one you just uploaded.

Uploaded File Name:
Copy of Kaylin Irish - IRR- Outline and Final-3.pdf

Special Awards – Performance

Optional - Due by Thursday, February 27, 2025

You may submit a draft video for SA judging and continue working on your performance. Final performances (delivered live - no videos) are due at the contest - March 15th.

STEP 1

Make a video of your performance. You will provide a sharable link during step 3.

For groups, only one group member needs to submit the project for SA nomination.

STEP 2

Host the video of the performance on your Google, Onedrive, Dropbox, etc. Make sure the sharing link is *viewable by anyone with the link*. Test this!

STEP 3

Put your video sharing link in the “Project Link” field on your Project Details page.

Project Link

Confirming Your Upload

- You will not get a confirmation email or landing page.
- **To verify** – go back to your project details page and if you have a title under the “Uploaded File Name:”, then we have your project PDF stored in the database.

STEP 4

1. Print or export your Title Page, ProcessPaper, and Annotated Bibliography as PDFs.
2. Create ONE combined PDF of in the order below.
 1. Title Page
 2. Process Paper
 3. Annotated Bibliography

How to Combine Your PDF's

You can use the free software ilovepdf.com or smallpdf.com to merge your PDFs into one PDF document.

STEP 5

Save & name your combined PDF

STEP 6

Upload your PDF by dropping the file in your Project Details, Materials Upload box - click submit.

STEP 7

Complete this short form: <https://form.jotform.com/250479073943060>

MENU

- Home
- User
- Project
- Project Details
- Logout

Upload Instructions:

- If you want to replace what you previously submitted, upload a new file.
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Cancel Submit